

The Honor Pin Information



Girl Scouts of Northern California
Konocti Area

- ❖ The nominating individual or group completes the *Nomination Form*. Only forms which are **neatly printed** or **typed** will be accepted.
- ❖ **Three** people are needed to provide references in support of the nominee. They should be able to convey information and feelings clearly and concisely either in a letter or on tape. They should have enough time to return the letters to the nominator, and should use the *Letter of Endorsement* format provided.
- ❖ The entire packet (Nomination Form and Letters of Endorsement) must be submitted to the Girl Scouts of Northern California – Konocti Area
4825 Old Redwood Hwy., Santa Rosa, CA 95403 ~ by **March 15, 2008**

CRITERIA FOR SELECTION FOR HONOR PIN

- ❖ The candidate is an active adult member registered with Girl Scouts of the U.S.A. either as a **volunteer** or **employed staff** member.
- ❖ The service performed by the candidate is truly outstanding, and beyond the expectation of the position held; also, it is delivered to **two or more geographic divisions or program delivery audiences within the council** jurisdiction and contributes to the council goals and objectives.
- ❖ **A nomination and three** letters of endorsement by an individuals or group, who are familiar with the service performed by the candidate, must be submitted, with the nomination application, to the adult recognitions task group chairman.

TIMELINE FOR ADULT AWARD NOMINATIONS

- ❖ Nominations must be received and stamped in the Santa Rosa Office **no later than March 15, 2008**.
- ❖ The committee will meet by the end of March to review and vote on the nominations.
- ❖ Nominations not approved are mailed to the nominator within two days following the meeting.
- ❖ The awards ceremony will be held in May.

APPEALS PROCESS

- ❖ If the candidate you nominate is not accepted, the nominator will receive a letter of explanation detailing the reasons for denial.
- ❖ The nominator may resubmit the application within two weeks, responding to the committee's concerns.
- ❖ The Interim Area Director will make the final decisions on all appeals and the nominator will be notified.